

## Addendum 2 to Kino College Student Catalog, Volume 12 – July 2023

### The following replaces the Three-Day Cancellation and the Seven-Day Cancellation language in the Finances, Cancellation and Refund subsection, page 13

Three-Day Cancellation: An applicant who provides written notice of cancellation within three calendar days (excluding Saturday, Sunday, and federal and state holidays) of signing an enrollment agreement is entitled to a refund of all monies paid. Kino College shall provide the 100% refund no later than 30 days of receiving the notice of cancellation.

Seven-Day Cancellation: An applicant who provides written notice of cancellation prior to 5:30 PM on the seventh calendar day following the program start date (excluding Saturday, Sunday, and federal and state holidays) is entitled to a refund of all monies paid. Books and supplies issued must be returned in excellent condition (books free of all markings, supplies in new condition), however. Charges for books and supplies not returned in excellent condition will be deducted from the refund amount. Kino College shall provide the refund no later than 30 days of receiving the notice of cancellation.

### The title of course PMA036, Externship, in the Professional Medical Assistant section, p 43, is changed to Entry to the Profession.

Was: **PMA036 Externship 192 Hours**

Externship includes:

- Demonstration of knowledge and skills learned in the program (front office, and back office medical procedures),
- Preparation for certification,
- Practical application of knowledge and skills learned in the program in a medical setting.

Is: **PMA036 Entry to the Profession 192 Hours**

Entry to the Profession includes:

- Demonstration of knowledge and skills learned in the program (front office and back office medical procedures),
- Preparation for certification,
- Practical application of knowledge and skills learned in the program in a medical setting (Externship).